

Minutes

TO: Human Services Committee

FROM: Judy Casperson, Chairperson

DATE: November 28, 2014

SUBJECT: Human Services Committee Meeting

IN ATTENDANCE: Shari Cantor, Denise Hall, Chris Barnes, Ron Van Winkle, Susan Huleatt, Suzanne Oslander, Ed Sanady

The Human Services Committee met on Tuesday, November 25, 2014, at 8:00 a.m., in Town Hall, Room 312 to discuss the following:

AGENDA

1. Social Services update
Susan Huleatt discussed the Thanksgiving food distribution and social services activity during this holiday season. She also discussed the shutoff of utilities, there has recently been a small number of homes with water shutoffs.
2. Community Partnership update
 - Town That Cares
The Committee discussed the Town That Cares fund, its fund raising activities and uses of the funds for assisting individuals.
 - HANOC
The Committee was updated on HANOC and its role in the community.
 - Food Bank
Suzanne Oslander discussed the food bank and the dramatic increase in food distributions over the past few years.
3. CDBG Consolidated Plan
Ed Sanady discussed our CDBG federal grants, how the town uses those funds and the required five year plan that is now being written.

C: Town Council
Ronald Van Winkle, Town Manager
Joseph O'Brien, Corporation Counsel
Essie Labrot, Town Clerk
Department Directors

TOWN OF WEST HARTFORD

**Town Council Human Services Committee meeting
8:00 AM, Tuesday, November 25, 2014**

(A) CDBG Overview

- HUD
- Entitlement Community
- Eligibility
- Is an activity eligible
- Is an activity fundable (HUD's National Objectives)
- Public Service cap – 15%
- CD Admin cap – 20%

(B) Current year entitlement – **\$853,715.**

(C) Review of list of example CDBG projects since 1995

Sample Special CDBG-funded Projects completed in West Hartford since 1995

(Partial list only; several projects not included)

- St. Agnes Home: new kitchen, windows, ramp on transitional home, hot water tank, fire rated doors, security/fire warning system
- Radio tower for WH's emergency radio system
- Fellowship Senior Housing: windows, handicapped accessibility improvements, park benches, portable wheel chair ramps, exterior drainage improvement project
- Countless street, drainage and bridge improvements in WH's LMI areas
- Park Road Play House: ADA improvements to the entry way and restrooms
- Science Center of Connecticut: ADA improvements to the entry way and restrooms
- West Hartford Housing Authority Administrative offices on Shield Street: ADA improvements to the entry way and restrooms
- Elm Grove Senior Housing: replacement, ADA improvements kitchens, kitchen upgrades, new call-for-aid system
- Plant Senior Housing: ADA improvements (complete re-model) of the kitchens in all the accessible units
- Park Road: new street lighting along the north side of the street, holiday lighting fixtures
- Cornerstone Pool: ADA improvements to the entry way and locker rooms
- New Britain Avenue: new decorative lighting along the north side of the street, holiday lighting fixtures

- WH Public Library: new elevator and other ADA-compliance projects within the major reconstruction
- Faxon Branch Library: new elevator and other ADA-compliance projects within the major reconstruction
- Noah Webster House: funded ADA improvements to the educational programming at that museum
- Wolcott Park: installation of new water park and misc. ADA-compliance projects
- Kennedy Park: installation of new water park and misc. ADA-compliance projects
- Norfeldt School, Duffy School, Wolcott School & Charter Oak School: New ADA-compliant playscape
- Hillcrest Area Neighborhood Outreach Center (HANOC): MANY misc. rehab projects including original conversion from residential to a community center, ADA-compliant playscape
- CW Resources (Town-owned building): re-painted the interior, new roof, several misc. ADA-compliance projects
- Fernridge Park; all required ADA improvements included in swimming pool replacement project
- Cornerstone Aquatic Center; ADA improvement - installation of a lift for mobility-impaired persons unable to utilize traditional pool ladder for swimming pool entry and exit

<i>West Hartford CDBG Grant History</i>			
Program Year	CDBG Grant	(decr) incr: \$\$	(decr) incr: %
2000 to 2001	\$1,337,000	N/A	N/A
2001 to 2002	\$1,322,000	-\$15,000	1.1200%
2002 to 2003	\$1,244,000	-\$78,000	5.9000%
2003 to 2004	\$1,270,000	\$26,000	2.0900%
2004 to 2005	\$1,306,000	\$36,000	2.8300%
2005 to 2006	\$1,234,582	-\$71,418	5.4700%
2006 to 2007	\$1,115,814	-\$118,768	9.6300%
2007 to 2008	\$1,117,178	\$1,364	0.1220%
2008 to 2009	\$1,083,518	-\$33,660	3.0130%
2009 to 2010	\$1,102,902	\$19,384	0.0179%
2010 to 2011	\$1,202,058	\$99,156	0.0899%
2011 to 2012	\$1,003,854	-\$198,204	16.4880%
2012 to 2013	\$807,938	\$195,916	19.5163%
2013 to 2014	\$850,974	\$43,036	5.3627%
2014 to 2015	\$853,715	\$2,741	0.00300%

WEST HARTFORD HUMAN AND LEISURE SERVICES

DEPARTMENT SUMMARY 2013-14

TOWN THAT CARES 402100

1. Program Description:

The Town That Cares is a special fund administered by the Town of West Hartford's Department of Human and Leisure Services. The fund assists low-income residents experiencing a crisis situation hindering their ability to pay for groceries, utilities, shelter, medical expenses, clothing and other critical needs. The Town That Cares fund assists low-income West Hartford, families, individuals, elderly or homeless persons during an emergency when other resources are not available. The program is utilized as a last resort and is not intended to supplant an existing program nor serve as a continuous supplement to a program from which the client may already receive benefit. The primary intention of The Town That Cares fund is to alleviate a current situation that, if funded, will assist in accomplishing a long-term solution or minimize the risk where health or safety is concerned.

2. Mission Statement:

The Town That Cares strives to improve the quality of life and self-sufficiency of vulnerable, low-income West Hartford residents through financial assistance, crisis intervention and preventions programs.

3. Program Areas:

- Direct financial assistance for low-income residents (payments always made to third party on behalf of clients)
- Emergency Food Pantry
- Holiday activities
 - Thanksgiving food and gift card distribution
 - Holiday Party for children
 - Gift Cards for children 16 and under
 - Gifts for isolated residents (shut-ins)
- Back to School Program

4. Statistical Information:

For FY 2013 to 2014 West Hartford's Town That Cares & related program data are as follows:

Food Pantry

Emergency Food Distribution	4,003 bags
Senior Site Food Distributions	212 bags
Thanksgiving Food Distribution	295 bags
Help Yourself Cupboard	297 bags
Food Distributed at HANOC	247 bags
Total Number of Bags Distributed	5,054 bags
Number of Food Pantry Visits	2,949 visits
Number of Food Drives	338 food drives
Food Donated to Foodshare	>5 tons

Holiday Activities

Thanksgiving Gift Cards	388 distributed
Children's Holiday Party	217 children attended
Gifts for isolated residents	80 frail elderly clients
Gift Cards for children under 17	335 children received gift cards

Financial Assistance

Direct Financial Assistance	162 households
Gift Cards for Essential Items	144 cards
Bus Passes	33 passes

Back to School

619 children received a new backpack & supplies

2013-2014

CDBG PUBLIC SERVICE: OCA - 401900

The Hillcrest Area Neighborhood Outreach Center: PCA 40191

Program Measures	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual
Number of K-8 students who attended the Homework Program.	79	77	68	68	79	76	81	82	77
Number of K-8 students who attended the summer academic enrichment program	NA	39	38	42	41	36	37	49	55
Approximate number of youths who participated in educational, social and/or recreational programming.	>100	>100	>100	>100	>100	103	100	100	88
Number of residents who participated in at least one adult education program.	33	33	38	50	63	58	54	48	40
Approximate number of families served by the Women, Infants and Children program.	65	65	65	65	65	65	65	65	65
Average number of families per month who received food at the Hillcrest-Faxon/Foodshare Mobile Food van site.	84	121	136	162	162	137	143	155	155
Number of food bags distributed at HANOC.	251	279	250	500	175	180	225	240	231
Number of volunteers.	90	95	90	98	116	107	116	99	83
Volunteer hours provided.	1,350	1,400	1,225	1,367	1,545	1,532	1,109	1,075	1,047
Number of children who attended Camp Hillcrest (summer day camp).	NA	NA	NA	NA	NA	67	54	63	56

Volunteer Services: PCA 40192

Program Measures	2005-06 Actual	2006-07 Actual	2007-08 Actual	2008-09 Actual	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Actual
Number of volunteer programs.	10	10	11	11	11	11	12	12	12
Number of volunteers.	211	232	229	226	259	223	227	219	226
Volunteer hours provided (includes HANOC volunteer hours).*	9,857	9,215	9,438	10,453	11,132	11,336	9,625	9,284	9,272*
Number of residents served (does not include households served through the food pantry, Mobile Foodshare, and seasonal programs).	205	234	210	200	210	223	234	236	228
Number of food drives (includes grocery store collections).*	75	76	69	125	200	266	148	224	338*
Number of medical escort rides.	483	498	466	419	450	359	333	217	191
Number of emergency food bags distributed from office (does not include other food distributions or food deliveries)*	571	732	709	1,191	2,209	2,912	3,662	3,577	4,003*
Number of food bags distributed to senior housing sites.	NA	NA	250	250	250	30	92	166	212
Number of food bags from the cupboard.	208	260	520	430	290	247	250	275	297
Number of households that received emergency food (does not include senior sites or HANOC food distributions).*	NA	NA	NA	NA	NA	672	709	718	730*
Number of food bags distributed at Thanksgiving Distribution.	248	364	180	230	500	215	252	233	295
Number of food bags distributed at HANOC.	251	279	250	500	175	183	225	230	247
Number of children served through the Back to School Program	NA	NA	NA	NA	401	399	503	532	619
Monetary value of volunteer time, as tabulated by the Independent Sector (per hour).	\$18.04	\$18.77	\$19.51	\$20.25	\$20.85	\$21.36	\$21.79	\$22.14	\$22.55